

**GOVERNMENT OF RAJASTHAN  
FINANCE DEPARTMENT  
(RULES DIVISION)**

No. F. 1(3)FD/Rules/1997

Jaipur, dated: **07 OCT 2023**

**ORDER**

**Sub: Allowing serving officers of All India Services, State Services and Judicial Officers to retain Laptop & Printer given to them in official capacity after depositing residual value.**

Serving officers of All India Services, State Services and Judicial Officers were allowed retention of old laptop given to them in official capacity after depositing residual value vide order of even no. dated 15.10.2014 and 21.01.2016.

In supersession of earlier orders, it has been decided that the serving officers of All India Service, State Services and Judicial Officers may be allowed to retain old laptop and old printers given to them in official capacity after depositing residual value subject to following revised conditions:

- (1) The eligible officers, as mentioned above, may be allowed retention of laptop and printer given to them in official capacity, if it is four years or more old.
- (2) For the purpose of calculation of the book value for retention of old laptop and old printer, a depreciation @ 25% per year (pro-rata basis), on straight line method, shall be adopted as per the illustration given below:-

Date of purchase of device	Date of retirement/ leaving the service	Completed months	Depreciation	Percentage for calculating residual/ depreciated Book value of the device including taxes and levies to be recovered from the employee
20.04.2023	30.04.2024	12 months	25%	75%
20.04.2023	20.10.2024	18 months	$(100/48)/18=$ 37.5%	62.5%



20.04.2023	30.04.2025	24 months	50%	50%
20.04.2023	19.02.2026	34 months	$(100/48) \times 34 = 70.83\%$	29.17%

Note:- For calculating depreciated value for a part of the year, proportionate depreciation prescribed for that year can be divided by 12 for arriving at a value for a particular month within that year. This shall be proportionally added to the cumulative depreciation prior to that year, to arrive at the final depreciation.

- (3) Officers who opt for retention of either old laptop or old printer or both as per this scheme and after depositing residual value may be issued new official laptop and printer, as the case may be.
- (4) The laptop and printer shall be owned by the State Government till such time, the officer deposits its residual/depreciated value and takes ownership of the same as laid down in this order.
- (5) Serving Officers of the State who has been allowed Laptop or Printer on transfer or deputation to other offices of the State shall not be required to return the Laptop or Printer or both, as the case may be, in their case in the LPC it will be mentioned that he/she has been issued Laptop or Printer or both, as the case may be.
- (6) Officers of Government of India / other States who are on deputation to this State Government, if issued Laptop or Printer or both, as the case may be, by the State Government, on reversion to Government of India / other States they will be required to deposit the Laptop or Printer or both, as the case may be, to the State Government.
- (7) Officers of State Public Sector Undertakings, Autonomous Bodies and other Bodies, Government Companies, Corporations etc. who are on reverse deputation to State Government, if issued Laptop or Printer or both, as the case may be, by the State Government, on reversion to State Public Sector Undertakings, Autonomous Bodies and other Bodies, Government Companies, Corporations etc., they will be required to deposit the Laptop or Printer or both, as the case may be, to the State Government.

The provisions of this order shall also be applicable to the serving officers who are already availing facility of Laptop or Printer or both, as the case may be.

By order of the Governor,

(Rohit Gupta)

Secretary to the Government,  
Finance (Budget).

Copy forwarded to -

1. Principal Secretary to Hon'ble Governor.
2. Principal Secretary to Hon'ble Chief Minister.
3. All Special Assistants / Private Secretaries to Ministers / State Ministers.
4. All Additional Chief Secretaries/ Principal Secretaries/Special Secretaries to the Government.
5. Sr. D.S. to Chief Secretary.
6. Accountant General Rajasthan, Jaipur.
7. All Heads of the Departments.
8. Director, Treasuries & Accounts, Rajasthan, Jaipur
9. Director, Pension and Pension Welfare Departments, Rajasthan, Jaipur
10. Deputy Director (Statistics), Chief Ministers Office.
11. All Treasury Officers.
12. All Sections of the Secretariat.
13. Administrative Reforms (Gr.7) with 7 copies.
14. Vidhi Rachana Sanghathan, for Hindi translation.
15. Technical Director, Finance Department (Computer Cell)
16. Guard File

Copy also to the -

1. Principal Secretary, Rajasthan Legislative Assembly, Jaipur
2. Registrar General, Rajasthan High Court, Jodhpur / Jaipur.
3. Secretary, Rajasthan Public Service Commission, Ajmer.
4. Secretary, Lokayukta Sachivalaya, Rajasthan, Jaipur.

(Suresh Kumar Verma)

Joint Secretary to the Government.

(RSR – 41/2023)