

## CHAPTER 22

# **The Rajasthan Forest Produce (Establishment and Regulation of Saw Mills) Rules, 1983<sup>1</sup>**

### **1. Short title and commencement.-**

- (1) These rules shall be called "The Rajasthan Forest Produce (Establishment and Regulation of Saw Mills) Rules, 1983".
- (2) They shall come into force on the date of their publication in the Rajasthan Gazette.

### **2. Definitions.-** In these Rules, unless the context otherwise requires:-

- (a) "Saw Mill" means a plant or implement, including circular, band and rand saws used for rip-sawing of timber, and seasoning, preservation, treatment and manufacturing plants, alongwith the premises and precincts (...) <sup>2</sup> (and, unless a contrary intention appears in these rules, include wood handicraft saw mill.) <sup>3</sup>
- (b) "Sawing", with its grammatical variations, means an operation in which timber is converted by saw mill machinery, hand saws or any other type of saws, into usable sizes.
- (c) "**Defunct saw mill**" means:-
  - (i) A saw mill in existence on the date of commencement of these Rules, but in which timber sawing operations have not been carried on for a continuous period of six months prior to commencement of the Rules; and
  - (ii) a saw mill (whether established before or after such commencement of the Rules) in which timber sawing operations have not been carried on for a continuous period of six months at any time after the commencement of these Rules.

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1 Rajasthan Gazette Notification No. G.S.R. 33 dated August 2, 1983.

2 Deleted vide Notification No F.10(17) Rev. Gr. 8/82 dt 17-05-85 (*thereof upto a distance of 100m. around it.*)

3 Inserted vide Notification No G.S.R. 90 dt Feb 4, 2006

- (d) "Existing saw mill" means a saw mill carrying on timber sawing operations at the commencement of these Rules, and includes a saw mill in existence at such commencement which may not be carrying on timber sawing operations but in which timber sawing operations have been carried on at any time within a period of six months prior to such commencement.
- (e) "Owner" in relation to a timber saw mill, means the person who, or the authority which has the ultimate control over the affairs, of saw mill and where the said affairs are entrusted to a manager, managing director, director or managing agent such manager, managing director or managing agent shall be deemed to be the owner of the timber saw mill.
- (f) "Licensing Officer" means an officer appointed as such under Rule 5 of these Rules.
- (g) "Government" means State Government of Rajasthan.
- (h) "Abettor" - an abettor is a person - who abets the commission of either an offence or act, which would be an offence, if committed by a person capable of committing an offence with the same intention or knowledge as that of the abettor;
- (i) "Company" means a company, firm or society registered or recognised under any Act, for the time being in force or not.
- (j) **'Round timber' means tree or part of tree in its natural state as felled, with or without bark. It may be round, split, roughly squared or in other forms.**
- (k) **'Wood handicraft saw mill' means a saw mill engaged in sawing and reshaping of sawn timber for manufacture of wood based handicraft items, using vertical saw (without trolley) of size not exceeding 61 cm and/or circular saw of diameter not exceeding 30.5 cm. operated by a motor/engine with capacity not exceeding 5 hp, alongwith the appurtenant plants, implements, precincts and premises, but will not include saw mills partly or wholly engaged in sawing or processing of green timber/round timber either for its own use or for sale or for any other purpose.}**<sup>4</sup>
- {(l) "Principal Chief Conservator of Forests" means Principal Chief Conservator of Forests, Rajasthan.}**<sup>5</sup>

4 Added vide Notification No G.S.R. 90 dt Feb 4, 2006.

5 Added vide Notification No G.S.R. 83 dt Jan 13, 2010.

**{{(m)“Chief Conservator of Forests” means Chief Conservator of Forests of the area concerned.}}**<sup>6</sup>

### **3. Acts Prohibited.-**

- (i) No person or authority shall, after the commencement of these Rules, establish any new saw mill except under and in accordance with a permit granted under Rule 4.
- (ii) No owner of a saw mill shall, after the commencement of these Rules, carry on sawing operations except under and in accordance with a licence granted under Rule 7 (or 7A)<sup>7</sup> of these Rules.

**{{(iii)No owner of a saw mill in respect of whom the licence has been cancelled or suspended under (Rule 8)<sup>8</sup> shall carry on sawing operation in that mill after the cancellation or suspension as the case may be, during the period for which the licence has been suspended. To give effect to provisions of this clause the licensing officer (or any officer not below the rank of Ranger authorized by him in writing)<sup>9</sup> shall take such steps which he thinks necessary in this regard, including sealing of saw mill with or without its, accessories to stop sawing Operation.}}**<sup>10</sup>

- (iv) No saw mill owner shall receive any timber from any customer for sawing on hire unless he furnishes a certificate of rightful ownership issued by a Revenue Officer not below the rank of a Tehsildar, or any officer authorised in this behalf.

For the purposes of meeting the requirements contained in this clause, the following certificates of origins shall be considered as certificate of rightful ownership,-

- (a) transit pass, issued by the Forest Department.
- (b) permission issued by Collector to the land holder under the provisions of Land Revenue Act or Tenancy Act.

6 Added vide Notification No G.S.R. 2 dt April 17, 2012.

7 Inserted vide Notification No G.S.R. 90 dt Feb 4, 2006.

8 Substituted vide Notification No G.S.R. 90 dt Feb 4, 2006 (Rule 7)

8 Substituted vide Notification No G.S.R. 90 dt Feb 4, 2006 (Rule 7)

9 Inserted vide Notification No G.S.R. 83 dt Jan 13, 2010

10 Substituted vide Notification No F.10(17) Rev. Gr. 8/82 dt 17-05-85 (No owner of a saw mill:- (a) in respect of which a licence has been granted under Rule 7, shall carry sawing operations in that mill after the licence has ceased to be valid, (b) in respect of which the licence has been cancelled or suspended under Rule 7 shall carry on sawing operation in that mill after the cancellation or suspension, as the case may be, during the period for which the license has been suspended.)



- (c) certificate from Gram Panchayat for timber obtained from the trees standing in the land holding of Gram Panchayats, for felling for which the permission of the Collector is not required.
- (d) certificate from any competent authority if the timber which has been brought for sawing belongs to a Government Department or a public sector undertaking.
- (v) It shall be the duty of the saw mill owner to inform the nearest officer of the Forest or Police Department about any timber brought by any customer without any legal permit.
- (vi) No owner of a saw mill-
  - (a) shall without the previous permission of the (...) <sup>11</sup> **(Chief Conservator of Forests of the area concerned)** <sup>12</sup>, change the location of the whole or any part of the Saw mill in respect of which a permit has been granted under Rule 4 (or license has been granted under rule 7A). <sup>13</sup>
  - (b) shall, after the commencement of these rules; effect any expansion or production or diversification of capacity of the saw mill except with the previous permission of the licensing officer.
- {(vii) No owner of a wood handicraft saw mill shall receive, purchase, sell, stock or process green timber or round timber.**
- {(viii) No wood handicraft saw mill shall receive any sawn timber from any person, other than a licensed saw mill owner or any person dealing in timber and having a valid sales tax registration number.}** <sup>14</sup>

#### 4. Grant of Permits.-

- (i) Any person, firm or authority may make an application to the Government or to an officer authorised by the Government in this regard for the grant of a permit for the establishment of a new timber saw mill and any owner of defunct timber saw mill may make a like application for the grant of a permit in prescribed proforma for recommencing timber saw milling operation in such mill.

On the receipt of such an application Government or the officer authorised by the Government may grant the permit after making such

11 Substituted vide Notification No G.S.R. 90 dt Feb 4, 2006 (*Government*)

12 Substituted vide Notification No. G.S.R. 2 dt April 17, 2012 (*Principal Chief Conservator of Forests*)

13 Inserted vide Notification No G.S.R. 90 dt Feb 4, 2006

14 Added vide Notification No G.S.R. 90 dt Feb 4, 2006

enquiries in such manner as may be expedient in this behalf.

**Provided that in case of wood handicraft sawmill, permit is not required.**<sup>15</sup>

(ii) The permit so granted shall be non-transferable and can be cancelled by the Government without assigning any reasons therefor.

**5. Licensing Officers.-** The Government by a separate notification shall appoint any Gazetted officer as licensing officer for the purpose of these rules and shall define the limits within which a licensing officer shall exercise the powers conferred on him by these rules.

**6. {Fee and security deposit.-The following fee and security deposit shall be payable under these rules:-**

- |   |              |
|---|--------------|
| (i) Application fee for permit            | Rs - 250/-   |
| (ii) Application fee for license          | Rs - 250/-   |
| (iii) Fee for grant of permit             | Rs - 2500/-  |
| (iv) Fee for grant of license             | Rs - 2500/-  |
| (v) Security deposit for grant of License | Rs - 5000/-} |
- <sup>16</sup>

**7. Grant of licence.-**

(i) Any owner of an existing saw mill or of a saw mill in respect of which a permit granted under rule 4 is effective, shall make an application in a prescribed form to the licensing officer for grant of a licence for carrying on sawing operations in that saw mill.

(ii) On receipt of such an application, the licensing officer may grant a licence on such conditions after making such enquiries in such a manner as may be expedient in this behalf.

(iii) **{The licence so granted shall be non-transferable. However, transfer of saw mill license can be allowed from one person to another by the (Chief Conservator of Forests of the area concerned)}**<sup>17</sup> in cases of transfer of saw mill by sale, inheritance, division of property, family arrangement and dissolution of partnership. But relocation of saw mill outside the district shall not be permitted in any case.<sup>18</sup>

15 Added vide Notification No G.S.R. 90 dt Feb 4, 2006

16 Substituted vide Notification No G.S.R. 83 dt Jan 13, 2010 (The following fee are prescribed for the purposes of fee and security:-1. Application fee Rs. 25/- (non refundable) 2. Licence fee Rs. 250/- (non refundable)3. Security deposit Rs. 500/-)

17 Substituted vide Notification No. G.S.R. 2 dt April 17, 2012 (Principal Chief Conservator of Forests)

18 Substituted vide Notification No G.S.R. 83 dt Jan 13, 2010 (The licence so granted shall be non-transferable.)

(iv) (the license shall be granted initially for a period of five years and thereafter renewed by the licensing officer on an application made by the licensee to this effect for every subsequent five years. Such application shall be made at least three months before the expiry of period of license. The licensee shall have to pay license fee afresh. In case licensee fails to submit his application for renewal within the stipulated period and submit application for renewal after expiry of stipulated period but within three month of expiry of license, the licensing authority may consider renewal of license on payment of fee equal to double the prescribed fee. If licensee does not apply does not apply within three months after expiry of license, renewal of license shall not be considered.)<sup>19</sup>

{Provided that the licensee, who failed to submit his application for renewal within the six months from the date of commencement of the Rajasthan Forest Produce (Establishment an Regulation of Saw Mills) (Amendment) Rules, 2012 and the licensing authority may consider renewal of license for subsequent five years on payment of fee equal to triple the prescribed fee and if any licensee whose license was not renewed an he fails to submit application for renewal within a period of such six months, his license shall be deemed to be cancelled.}<sup>20</sup>

#### **{7A. Grant of licence for operating wood handicraft saw mill,-**

1. Licence for operating a wood handicraft saw mill shall be granted by the licencing officer, subject to the prior approval of a committee, constituted as follows for this purpose:-

- (1) Additional Principal Chief Conservator of Forests (Dealing with Forest (Conservation) Act) - Chairman
- (2) Representative of Ministry of Environment and Forests, Government of India, not below the rank of Assistant Inspector General of Forests. - Member
- (3) A Representative of a wood handicraft Association in the State, to be nominated by the State Government - Member
- (4) {Chief Conservator of Forests (Forest Conservation and Protection)}<sup>21</sup> - Member Secretary.

19 Added vide Notification No G.S.R. 83 dt Jan 13, 2010

20 Added vide Notification No. G.S.R. 2 dt April 17, 2012

21 Substituted vide Notification No GSR 83 dt. 13/1/2010. {Conservator of Forests (Forest Conservation)}



2. **The application for grant of a license to operate a wood handicraft sawmill shall be made to the licensing officer, by the owner of the wood handicraft saw mill, in Form 3.**
3. **Such wood handicraft saw mill shall be a certified member of any one of the handicraft Associations notified by the Government for this purpose.**
4. **The application shall be accompanied by the following documents:**
  - (a) **a site plan indicating specific location of the unit indicating its stockyard, relevant installations and waste disposal areas,**
  - (b) **likely source /sources of procurement of raw material and,**
  - (c) **proof of valid membership of the handicraft association.**
5. **Upon receipt of the application, the licensing officer shall, after conducting such enquiry as necessary, forward the application to the Committee prescribed under sub-rule (i), within a period a period of 45 days from the receipt of the application, along with his comments which shall mention clearly whether or not the application is recommended for grant of license.**
6. **If the Committee approves the grant of license to the applicant, the licensing office shall grant a license in Form 4 to the applicant.**
7. **The license granted by the licensing officer under sub-rule (6) shall be non-transferable.}**<sup>22</sup>
8. **Cancellation or Suspension of licences.- (...)**<sup>23</sup> **If the licensing officer is satisfied, either on a reference made to him in this behalf or otherwise, that-**
  - (a) **a licence granted under Rule 7 (or under Rule 7A)**<sup>24</sup> **has been obtained by mis-representation or as to an essential fact, or**
  - (b) **The holder of a licence has without reasonable cause, failed to comply with the conditions subject to which the licence had been granted or has contravened any of the provisions of these rules, without prejudice to any other penalty to which the holder of the licence may be liable under these Rules, the licensing officer may, after giving the holder of the licence an opportunity of showing cause, cancel or suspend the licence and forfeit the sum, if any or any**

22 Inserted vide Notification No G.S.R. 90 dt Feb 4, 2006

23 Deleted vide Notification No F.10(17) Rev. Gr. 8/82 dt 17-05-85 ((i))

24 Inserted vide Notification No G.S.R. 90 dt Feb 4, 2006

portion thereof deposited as security for the due performance of the conditions subject to which the licence had been granted. On such cancellation or suspension the unaccounted timber shall also be forfeited and the saw mill shall be sealed to stop the sawing operation:

(Provided, that where it is not proposed to cancel or suspend the licence, the licensing officer may

- (a) forfeit the unaccounted timber.
- (b) and, or impose a penalty (of Rs. 500, upto Rs. 1000, and upto Rs. 2000/- for 1st, 2nd and subsequent default.)<sup>25</sup>
- {(c) the holder of the license granted under rule 7A has without reasonable cause, failed to comply with any of the conditions subject to which the license has been granted, or has contravened any of the provisions of these rules, or has been found to have received and / or processed green timber or round timber from any source for sawing or direct sale or trade of sawn timber, the licensing officer shall, after giving the holder of the license an opportunity of showing cause, cancel the license and forfeit the sum, if any or any portion thereof, deposited as security, without prejudice to any other penalty to which the holder of the license may be liable under these rules.}<sup>26</sup>

#### 9. Restrictions on the Customers.-

- (i) The customers getting their timber sawn at the saw mill shall be bound to furnish to the saw mill owner a certificate mentioned in clause (IV) of rule 3 regarding rightful ownership of the timber brought for sawing.
- (ii) If, on verification or otherwise of the certificate, declaration of ownership mentioned in clause (IV) of Rule 3, is found to false, the person concerned shall be liable for punishment.

**10. Power of Inspection.-** For the purpose of ascertaining the position or examining the working of any saw mill or for any other purpose of these rules, Forest Officer (not below the rank of a Ranger)<sup>27</sup> or the Licensing Officer in this behalf shall have the right:-

- (a) to enter and inspect any saw mill,

25 Substituted vide Notification No F.10(17) Rev. Gr. 8/82 dt 17-05-85 (a penalty upto Rs 2000/- in cash case.)

26 Added vide Notification No G.S.R. 90 dt Feb 4, 2006.

27 Inserted vide Notification No F.10(17) Rev. Gr. 8/82 dt 17-05-85



- (b) to examine and for this purpose order the production of any document, book, register or record in the possession or power of any person having the control of or employed in connection with any saw mill, and
- (c) to enquire from any person having the control of, or employed in connection with any saw mill.

**11. {Records by owner of saw mill or wood handicraft saw mill.-**

- (1) The owner of a saw mill shall maintain records in schedules A and B appended to these rules.**
- (2) The owner of a wood handicraft saw mill shall maintain a record in Schedule C. He shall submit an annual statement of stock at the end of each financial year to the Licensing Officer.}**<sup>28</sup>
- (3) {The owner of saw mill or wood handicraft saw mill shall exhibit at the prominent place of his premises details of license including its period, capacity, number of saws and their specifications and layout.}**<sup>29</sup>

**{11A. Monitoring Committee.- there shall be a Monitoring Committee consisting of the following to monitor the Saw Mills in a District:-**

- (i) District Collector - Chairman**
- (ii) Zila Pramukh/Chairman, Municipal Council/Chairman, Municipality - Member**
- (iii) Superintendent of Police/Addl. Superintendent of Police - Member**
- (iv) S.E./Ex.En., R.R.V.P.N. Ltd. - Member**
- (v) District Industries Officer - Member**
- (vi) Sr. Inspector of Factories and Boilers. - Member**
- (vii) Dy. Conservator of Forests - Member Secretary**

**This Monitoring Committee shall assess the exact requirement of saw mills on the basis of forest resources available in the district and take effective steps to stop saw mills operating in illegal manner by reviewing the situation in every quarter of the year.}**<sup>30</sup>

28 Substituted vide Notification No F.10(17) Rev. Gr. 8/82 dt 17-05-85 and Notification No G.S.R. 90 dt Feb 4, 2006 (1983 = **Returns by the saw mill owner**. - Every owner of a saw mill shall maintain records and furnish to the licensing officer such returns relating to the affairs of the saw mill and in such forms and in such manner as have been prescribed in schedules A.B. appended to these rules and invariably enclose a copy of such returns to the nearest Forest Officer. 1985 = **Records by the saw mill owner** - Every owner of a Saw Mill shall maintain records in schedule A and B appended to these rules.)

29 Added vide Notification No GSR 83 dt. 13/1/2010.

30 Inserted vide Notification No GSR 83 dt. 13/1/2010.

## 12. Appeal.-

- (i) Any person aggrieved by a decision of a Licensing Officer under Rule 4 or Rule 7 (or under rule 7A)<sup>31</sup> may within thirty days from the date on which the decision is communicated to him prefer any appeal to the next higher officer:

Provided that the appellate officer may entertain the appeal after the expiry of said period of thirty days, if he is satisfied that the appellant had sufficient cause for not filling the appeal in time.

- (ii) The decision of the appellate authority shall be final and binding.

## 13. Penalties.-

- (i) Where the nature of offence does not warrant cancellation or suspension of licence or if the offence has been committed under Rule 3, the Licensing Officers may (a) forfeit the unaccounted timber (b) and, or impose a penalty up to Rs.500/- for the first default, upto **Rs.1000/- for the second default and upto Rs.2000/- for each subsequent default.**<sup>32</sup>
- (ii) If any person contravenes or attempts to contravene or abets the contravention of any of the provisions of these Rules he shall be punishable with imprisonment for a term which may extend to six months or with fine which may extend to five hundred rupees or with both and in the case of a continuing contravention with an additional fine which may extend to **(Rs.1000/- for the second default and Rs. 2000- for each subsequent default.)**<sup>33</sup> The uncounted timber shall be confiscated.
- (iii) (a) If any person when required by these rules or by any order under these rules to make any statement or furnish any information makes any statement or furnishes any information which is false in any material particular and which he knows or has reason to believe to be false or does not believe to be true or, (b) makes any such statement as aforesaid in any book, account, record, declaration (.....)<sup>34</sup> or other document which he is required to maintain or furnish under these rules, he shall be punishable with imprisonment of a term which may extend to six months or with fine which may extend to five hundred rupees or with both.

31 Inserted vide Notification No G.S.R. 90 dt Feb 4, 2006

32 Substituted vide Notification No F.10(17) Rev. Gr. 8/82 dt 17-05-85 (upto two thousand rupees.)

33 Substituted vide Notification No F.10(17) Rev. Gr. 8/82 dt 17-05-85 (two hundred rupees for every day during such contravention continues.)

34 Deleted vide Notification No F.10(17) Rev. Gr. 8/82 dt 17-05-85 (, return)

#### **14. Offences by Companies.-**

- (i) If the person committing an offence under these rules is a Company, every person who at the time of offence was committed was incharge of, and was responsible to the company, as well as the company, shall be deemed to be guilty of the offence and shall be liable to be proceeded against and punished accordingly.
- (ii) Notwithstanding anything contained in sub-rule (i) where an offence under these rules has been committed by a company and it is proved that the offence has been committed with the consent of committance of, or is attributable to any neglect on the part of any director, manager, secretary or any other officer of the company also be guilty of the offence and shall be liable to be proceeded against and punished accordingly.

**15. Burden of Proof.-** Where the timber is recovered from the premises of a saw mill, it shall be presumed, that the timber belongs to the owner unless the contrary is proved by him.

**16. Delegation of Powers.-** The State Government may by notification, direct that any power exercisable by it under these rules shall, in relation to such matters and subject to such conditions if any, as may be specified in the notification be exercisable also by such Forest Officer of the State Government as may be specified in the direction.

#### **17. Protection of action taken under the Rules.-**

- (i) No suit, prosecution or other legal proceeding shall lie against any officer or authority for anything which is in good faith done or intended to be done in pursuance of these rules or order made thereunder.
- (ii) No suit or other legal proceeding shall lie against the Government or a Government servant for any damage caused or likely to be caused by anything which is in good faith done or intended to be done in pursuance of these rules or order made thereunder.

**18. Application of other Laws not Barred.-** The provisions of these rules shall be in addition to and not in derogation of, any other Act for the time being in force.

**19. Rules not to apply to saw Mills owned by Government.-** The provision of these Rules shall not apply to any saw mill owned by Government.



**FORM I<sup>35</sup>**  
(See rule 4 & 7)  
**Application for Grant of Permit/Licence**

To,

The Permit/Licensing Officer

.....  
.....



**Sub:** Application for grant of permit to establish/erect sawing machinery/saw mill and license for operation for conversion / cutting of timber. (Strike off whichever is not applicable).

Sir,

I/We ..... (Name in Block Letters) .....  
(address) ..... is/are willing to erect/establish, sawing machinery/Saw mill operate at ..... (exact location) Village .....  
Town ..... Tehsil ..... Sub-Division .....  
District ..... of Rajasthan on an area of ..... (Size). The details of the proposed sawing machinery/saw mill are as below :-

1. Plan of the saw mill.
2. Details of machinery.

S.No.	Name	Make	Remarks
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3. Area from which the timber shall be procured for conversion/cutting operations..... (Name of villages, towers, cities, etc.)
4. Capacity of the Saw Mill .....
5. Application fee has been deposited in the Divisional Office ..... vide receipt No..... dated ..... a copy of which is attached herewith. The permit/licence may kindly be issued after completion of due formalities at your end.

Signature of the applicant

35 Substituted vide Notification no G.S.R. 83 dated 20 January, 2010

**FORM 2<sup>36</sup>**  
(See rule 4 & 7)

**Permit/License to erect/establish, sawing  
machinery/saw mill and operate**

Registration No. ....

Affix signed  
Passport size photo  
of the applicant  
attested by  
Permit/Licensing  
Officer

Permit/Licence is hereby accorded to erect/establish sawing machinery/saw mill for cutting/ converting of timber to Shri ..... (in block letters) S/o. Shri ..... (permanent address) ..... hereinafter to be referred as permit/license holder at ..... district (Name of the site where machinery will be erected) Rajasthan State for establishment/operation ..... Nos. of Saw Mills) of size ..... & type ..... of subject to the provision of the Rajasthan Forest Produce (Establishment & Operation of Saw Mills) Rules, 1983 framed under Sec. 41 of Rajasthan Forest Act, 1953 on the following conditions, namely :-

**CONDITIONS**

1. This license shall be valid for 5 years with effect from the date of issue and may be renewed subsequently as prescribed in these rules.
2. The Permit/License holder shall not alter the location of the saw mill without obtaining the Prior written permission of the licensing officer.
3. The Permit/License holder shall maintain such register and submit such periodical returns as may be directed by the licensing officer and local Forest Officer within whose jurisdiction the saw mill is located.
4. The Permit/License holder shall be liable to see that :
  - (a) the site of the saw mill including the yards for storage of round timber, sawn timber and waste wood is enclosed within a fence fitted with proper gates.
  - (b) All the round timber, sawn timber are wood waste is properly stacked according to the instructions that may be issued from time to time by the supervisory staff so as to facilitate stock taking.
  - (c) timber for sawing or conversion is not accepted without a proper certificate of ownership.

36 Substituted vide Notification no G.S.R. 83 dated 20 January, 2010

- (d) timber which does not conform to the requirement of clause (c) is not accepted for conversion and intimation in this regard is forthwith given to the nearest Forest Officer.
- (e) the saw mill as well as the timber stored within the premises of the saw mill is open to inspection at all times by licensing officer or any officer of the Forest Department.
- (f) the Permit/License and all documents will be displayed & produced for inspection on demand by any authority aforesaid.
- (g) No expansion or diversification capacity of saw mill is effected without previous permission of the licensing officer.

Seal of the Permit/Licensing  
Officer

Permit/Licensing Officer's  
Signature & Seal

Place :

Date : .....20.....



**FORM 3<sup>37</sup>**

[See rule 7A]

**Application for Grant of Licence for  
Operating Wood Handicraft Saw Mille**

To,

The Licensing Officer

.....  
.....

**Sub:** Application for grant of license for operating wood handicraft saw mill.

Sir,

I ..... (Name in Block letters) S/o. Shri .....  
r/o ..... or Company ..... owned by  
..... situated at ..... (Place) ..... district, intends  
to establish/operate wood handicraft saw mill at ..... Village/Town.....  
Tehsil..... Sub-Division ..... District.....

1. The details of the wood handicraft saw mill are as below :-

a. Site Plan (enclosed)

b. Details of machinery as prescribed below (enclosed) :-

S.No.	Name/Make with capacity	Type	Size of saw in cm	Remarks
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c. Details of motor/engine (in Horse Power) to be used for running wood handicraft saw mill.

2. Prescribed application fee has been deposited in the Divisional Office ..... vide receipt No..... dated ..... a copy of which is attached herewith.

3. Details of likely source/sources of procurement of raw material are enclosed.

You are requested kindly to issue the license.

Enclosures :

Date

Place :

Signature of the applicant  
Seal of Company (in case of company)

37 Added vide Notification no. G.S.R. 90 dated 8.2.2006.

**FORM 4<sup>38</sup>**  
[See rule 7A]

Affix signed Passport size photo of the applicant attested by Permit/Licensing Officer
--

**Licence for Wood Handicrafts Saw Mill**

Office of the Licensing Officer .....

F. No ..... Dated .....

Company ..... Owned by ..... situated at .....

(Place) ..... (district ..... or Shri .....

S/o. .... R/o ..... is licensed to run wood

handicraft saw mill at ..... (Name of place where saw mill is located),

for the operation of ..... nos. of wood handicraft saw mills of size .....

& type ..... subject to provisions of the Rajasthan Forest Produce

(Establishment and Regulation of Saw Mills) Rules, 1983, framed under the Rajasthan

Forest Act, 1953, and as amended from time to time, on the following conditions :

1. The license shall be valid for 5 years with effect from the date of its issue and can be renewed subsequently as prescribed in these rules.
2. The license holder shall not alter the location of the wood handicraft saw mill without obtaining the prior permission of the competent authority.
3. The license holder shall maintain such register and submit such returns as required under the rules.
4. The license holder shall be liable to see that :
  - a. the size of the wood handicraft saw mill including the yard for storage of sawn timber and waste wood is enclosed by a fence fitted with proper gates.
  - b. all the sawn timber and wood waste is properly stocked according to the instructions that may be issued from time to time by the forest officer so as to facilitate stock taking.
  - c. sawn timber for conversion is not accepted without proper certificate of ownership.
  - d. no round timber or green timber shall be utilised or stored in the wood handicraft saw mill.
  - e. the wood handicraft saw mill is open to inspection at all times by the licensing officer or a forest officer not below the rank of a Renger.
  - f. the license and all documents are produced for inspection on demand by an authority aforesaid.
  - g. no extension or diversification in the capacity of wood handicraft saw mill is effected without prior permission of the licensing officer.

Seal of the Licensing Officer

Licensing Officer's Signature

Dated ..... day of ..... 20.....

38 Substituted vide Notification No. GSR 83 dated 13-1-2010.

**SCHEDULE 'A'<sup>39</sup>**  
**Daily Register for Job Works**  
(See Rule 11)

S. No.	Date	Name and address of customer	Certificate of Ownership		Quantity timber sawn		Material received back by the customer		Wastage detailed	Signature of the customer
			T.P. No. & date with detail of its issue	Bill No. & date of authorised dealer	Cubic Metre	Qtl.	Cub. Mtrs.	Qtl.		
									Quintals	
1	2	3	4	5	6	7	8	9	10	11

**SCHEDULE 'B'<sup>40</sup>**  
**Stock Register**  
(See Rule 11)

S. No.	Date	Pervious Balance		Wood received	
		Raw material	Finished product	Raw material	Finished product
1	2	3 (a)	3(b)	4 (a)	4(b)

Total		Material disposed off		Balance in hand	
Raw material	Finished product	Raw material	Finished product	Raw material	Finished product
5 (a)	5(b)	6 (a)	6(b)	7 (a)	7(b)

**Note – The raw material i.e. round wood and waste shall be shown in quintals and the finished product shall be shown in cubic metres.**

**SCHEDULE 'C'<sup>41</sup>**  
**Wood Procurement/Consumption Details**  
(See Rule 11[2])

S.No.	Date & No. of Bill	Receipt including source of procurement	Utilised	Wastage	Balance
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**Note :** Details of receipts, utilised and wastage shall be kept in appropriate tangible measuring units.

39 Substituted vide Notification No. G.S.R. 38, dt.17.5.1985

40 Substituted vide Notification No. G.S.R. 38, dt.17.5.1985

41 Added vide Notification no. G.S.R. 90 dated 8.2.2006.