



NO: F6(1)(7)/T&P/RIPA/2024-25-00701-Part File(1)

Dated: Signed Date

Office Order

Subject: Mandatory Completion of iGOT Courses by Probationers during Foundational Course and Sadhana Saptah (2–8 April 2026)

In line with the Government of Rajasthan's commitment towards capacity building under Mission Karmayogi, all probationers undergoing the Foundational Course for State and Subordinate Services are hereby directed to mandatorily complete the prescribed courses on the iGOT Digital Platform, as indicated in the Annexure-1. All probationers are directed to ensure:

1. Completion of these courses is **mandatory**, and probationers who fail to comply shall **not be permitted to appear in the Foundational Course Examination**. To ensure continuous learning, all probationers are required to complete **at least one course per week** on the iGOT platform.
2. Further, as part of the nationwide initiative “**Sadhana Saptah**” being observed from **2nd to 8th April 2026**, all probationers shall:
 - Complete a minimum of **4 hours of learning** on the iGOT platform during the week
 - Mandatorily complete **at least one course on Artificial Intelligence (AI)**

Non-compliance will be viewed seriously.

The order is issued with the approval of the competent authority.

(Shaheen Ali Khan, IAS)
Additional Director General

Copy to the following for information and necessary action.

1. Chief Executive Officer, Karmayogi Bharat, Government of India, New Delhi
2. Joint Secretary, Office of the Chief Secretary, Government of Rajasthan, Jaipur
3. APS to Director General, PS to Additional Director General/ PA to Additional Director (Administration), HCM RIPA, Jaipur
4. Director, RICEM, IGPRS, Jaipur/ Director, RRTI, Ajmer
5. Additional Director, Regional Training Centers, Udaipur, Jodhpur, Kota, and Bikaner
6. Dr. Madhulika Arora, ACP (Dy. Director), HCM RIPA, Jaipur, and IT Officials deputed at respective training centers, shall ensure onboarding of all probationers on iGOT and submit course completion details to the Additional Director (Administration). The order shall also be uploaded on the Institute's website.
7. All the Course Directors/ Associate Course Directors of the Foundational Course.
8. Dr. Gul Firdosh, OIC (Foundational Course), HCM RIPA, Jaipur

Additional Director General

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Annexure:1

Compulsory courses to be completed on iGOT by all the Probationers of State & Subordinate Services

S. No.	Course Name	Course provider	Duration
1.	Do's and Dont's for Government Employees- Hindi	Institute of Secretariat Training and Management (ISTM)	0H:54Mins
2.	कार्यालय प्रक्रियाएं	Institute of Secretariat Training and Management (ISTM)	02H:17Mins
3.	सीसीए (आचरण) नियमावली, 1964	Institute of Secretariat Training and Management (ISTM)	01H:30Mins
4.	Noting and Drafting	Institute of Secretariat Training and Management (ISTM)	02H:00Mins
5.	कर्मयोगी क्षमता कनेक्ट	Karmayogi Bharat	01H:12Mins
6.	विकसित भारत २०४७	Karmayogi Bharat	01H:09Mins
7.	Jan Bhagidari Program (Hindi/ English)	Illumine Knowledge Resources	1H:20Mins
8.	टीम निर्माण	Institute of Secretariat Training and Management (ISTM)	0H:50Mins
9.	आर्टिफिशियल इंटेलिजेंस की मूल बातें: सीखना, अनुप्रयोग और नैतिकता	Microsoft	1H:34Mins
10.	AI Applications in Government	NeGD	1H:08Mins
11.	खरीदारों के लिए जेम का परिचय	Government e Market Place (GeM)	0H:44Mins

Note: The Government of India is observing a National Level Event - Sadhana Saptah (National Learning Week) during 2 – 8 April, thus:

1. During the SADHANA SAPTAH (2 – 8 April 2026), all the probationers are required to complete at least four hours of learning (minimum two courses), with at least one course on AI on the iGOT Portal
(साधना सप्ताह (2 – 8 अप्रैल 2026) के दौरान, सभ परिवीक्षाधीन अधिकारियों को आईजीओटी पोर्टल पर एआई पर कम से कम एक पाठ्यक्रम के साथ कम से कम चार घंटे (न्यूनतम दो पाठ्यक्रम) पूरा करना आवश्यक है)
2. Karmayogi Bharat will also be organizing webinars during Sadhana Saptah. Attending these webinars by the officials will be included in four hours of learning during the week.
(कर्मयोगी भारत साधना सप्ताह के दौरान वेबिनार भी आयोजित करेगा। अधिकारियों द्वारा इन वेबिनार में भाग लेने को सप्ताह के दौरान चार घंटे सीखने में शामिल किया जाएगा।)

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