

12034/09/2024-IFS I
Government of India
Ministry of Environment, Forests and Climate Change

Prithvi Wing, 6th Floor,
Indira Paryavaran Bhawan,
Jor Bagh Road, New Delhi -110 003.

Dated: 7th January, 2026.

To,

The Chief Secretary,
All State Government/UTs (List Attached)

Madam/Sir

I am directed to refer to the Consolidated Empanelment Guidelines dated 12.03.2008 issued by the DoPT, Govt. of India for evaluating suitability of officers for holding Joint Secretary/Equivalent posts at the Centre and to inform that currently **2006 batch of Indian Forest Service** have become eligible and is under consideration for empanelment at Joint Secretary level in Government of India.

2. In order to expedite the process of the aforesaid empanelment, it is requested that the following information pertaining to all eligible officers of the Indian Forest Service belonging to the State cadre, who have a residual service of more than four years, may please be forwarded to this Ministry at the earliest.

(i) Duly filled revised 13 point CVC pro-forma (copy enclosed in **Annexure-I**). It may also be ensured that the particulars of the officers for whom Vigilance Clearance are being sought shall be drawn in two separate parts (i.e. 1 to 7 and 8 to 13 separately). Further, it may please be ensured that there is no gap in posting details, no columns are left blank, the pro-forma is ink signed and duly stamped and dated.

(ii) It may also be informed whether any officer of 2006 batch of IFS belonging to your State/cadre is/was on foreign assignment/assignment equivalent to Rule 6.2(ii) of consolidated deputation guidelines dated 28.11.2007 during last 02 years.

(iii) Copy of Immovable Property Return (IPR) for the year 2025 (as on 01.01.2026).

(iv) Date of grant of super time scale (Pay Level 14) to the officer.

(v) Also, provide updated Executive Record Sheet in the format copy enclosed in **Annexure-II**.

Yours Faithfully,

(Prem Prakash Maurya)

Under Secretary to Government of India

Encls.: As above

Copy to:

1. Principal Secretary (Forests), All State Governments and UTs (List Attached)
2. The Principal Chief Conservator of Forest & HOFF, All State Governments and UTs.

**PARTICULARS OF THE OFFICER FOR WHOM VIGILANCE COMMENTS/ CLEARANCE
BEING SOUGHT**

(To be furnished and signed by the CVO or HOD)

1. Name of the Officer (in full) :
2. Father's name :
3. Date of Birth :
4. Date of Retirement :
5. Date of Entry into Service :
6. Service to Which the officer
belongs including batch/ year
cadre etc. wherever applicable :
7. Positions held **including whether the officer
has functioned as a CVO in part time or
additional charge capacity** :

(During the ten preceding years)

Sl.No.	Organization (Name in full)	Designation & Place of posting	Administrative/ nodal Ministry/ Deptt. concerned (in case of officers of PSUs etc.)	Form	TO

DATE:

(NAME AND SIGNATURE)

VIGILANCE PROFILE OF OFFICERS FOR WHOM VIGILANCE COMMENTS/
CLEARANCE BEING SOUGHT

(To be furnished by the CVO or HOD)

- Name of the Officer :
8. Whether the officer has been placed :
on the "Agreed List" or "List of
Officer of Doubtful Integrity".
(If yes, details to be given)
9. Whether any allegation of misconduct :
involving vigilance angle was
examined against the officer during
the last 10 years and if so with
what result (*)
10. Whether any punishment was awarded to :
the officer during the last 10 years and
if so, the date of imposition and details
of the penalty (*)
11. Is any disciplinary/ criminal proceedings :
or charge sheet pending against the officer,
as on date. [If so, details to be furnished-
including reference no., if any,
of the Commission]
12. Is any action contemplated against the :
officer as on date [If so, details to be
furnished (*)]
13. Whether any complaint with :
vigilance angle is pending against
the officer [if so, details
to be furnished].

DATE:

(NAME AND SIGNATURE)

(*) If vigilance clearance had been obtained from the Commission in the past, the information may be provided for the period thereafter.

Comp. No.: 27292
F.No. 12016/10/2025-IFS-I
Government of India
Ministry of Environment, Forest and Climate Change

Prithvi, 6th Floor,
Indira Paryavaran Bhawan,
Jor Bagh Road, New Delhi -110 003.
Dated: 07th August, 2025

To
The ACS/ Principal Secretaries/ Secretaries,
All State Governments/Union Territories

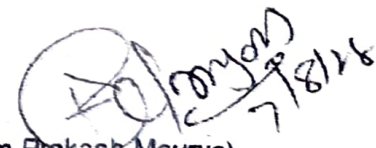
Subject: Upgradation/maintenance of IFS Website (ifs.nic.in)

Sir/Madam,

I am directed to inform that the website of Indian Forest Service (IFS) i.e. <https://ifs.nic.in> is under currently upgradation/maintenance and will not be accessible for some time. During this period, all the relevant information and updates on matters relating to the Indian Forest Service will be available on the website of this Ministry and can be accessed in the link <https://moef.gov.in/ifs>.

2. However, the online updation feature of the Executive Record Sheet Module will also be not available. Hence, officers seeking to update the ER Sheet while applying for various posts or for empanelment purposes etc, may submit the updated Executive Record Sheet in the format enclosed herewith.

3. It is requested that this information may kindly be widely circulated amongst the Indian Forest Service officers of the State/UT.


(Prem Prakash Maurya)
Under Secretary to the Govt. of India
Ph - 011-20819192

Copy to:

- i. All Principal Chief Conservators of Forests & HoFF of State/UT Administrations.
- ii. The Director General, Indian Council of Forestry Research and Education, P.O. New Forest, Dehradun-248 006.
- iii. Director, IIFM, Nehru Nagar, Bhopal-462 003.
- iv. The Director General, Forests Survey of India, Kaulagarh Road, Dehradun.
- v. The Director, Indira Gandhi National Forest Academy, P.O. New Forest, Dehradun.
- vi. All IFS officers in the Ministry of Environment, Forest and Climate Change (including National Afforestation Eco-Development Board)/ Ministry of Agriculture/ Ministry of Rural Development.
- vii. All IFS officers (through email.) for information.
- viii. All Ministries of Government of India
- ix. NIC for placing the circular on the Ministry Website/Spare copies.

Complete Executive Record Sheet Report

Name of the Officer:	
Service:	Indian Forest Service
Cadre/Allotment Year :	
Date of Birth :	
Gender :	
Place of Domicile :	
Date of Appointment to IFS :	
Recruitment Source :	
IFS Cadre :	

Officer Address :		Marital Status :	
Telephone Office :		Telephone Residential:	
Fax Number:		Mobile :	
Email Address:		If Tenure Post (Yes/No), If Yes, Date of Expiry of the Tenure	

Educational Qualifications.

Qualification I	Qualification II	Qualification III

Posting Details

S. No	Date of Posting From	Date of Posting To	Post Hold	Department	Post Under (Cadre/Ex-Cadre/CDR(CSS-MoEF)/ CDR (CSS-DoP&T)	Pay Level/ Pay Scale & Grade Pay	Date of Pay Level/ Scale

Training Details

S. No.	Training Type (Domestic/ Foreign)	Financial Year	Duration (in Day/ Month)	Training From	Training To	Institute Name	Subject Name	Country Name

Specialization Details

Area of specialization I	Area of specialization II	Area of specialization III	Publication	Award